Receiving Documents

This guide will walk you through receiving a document securely using a services called LiquidFiles.

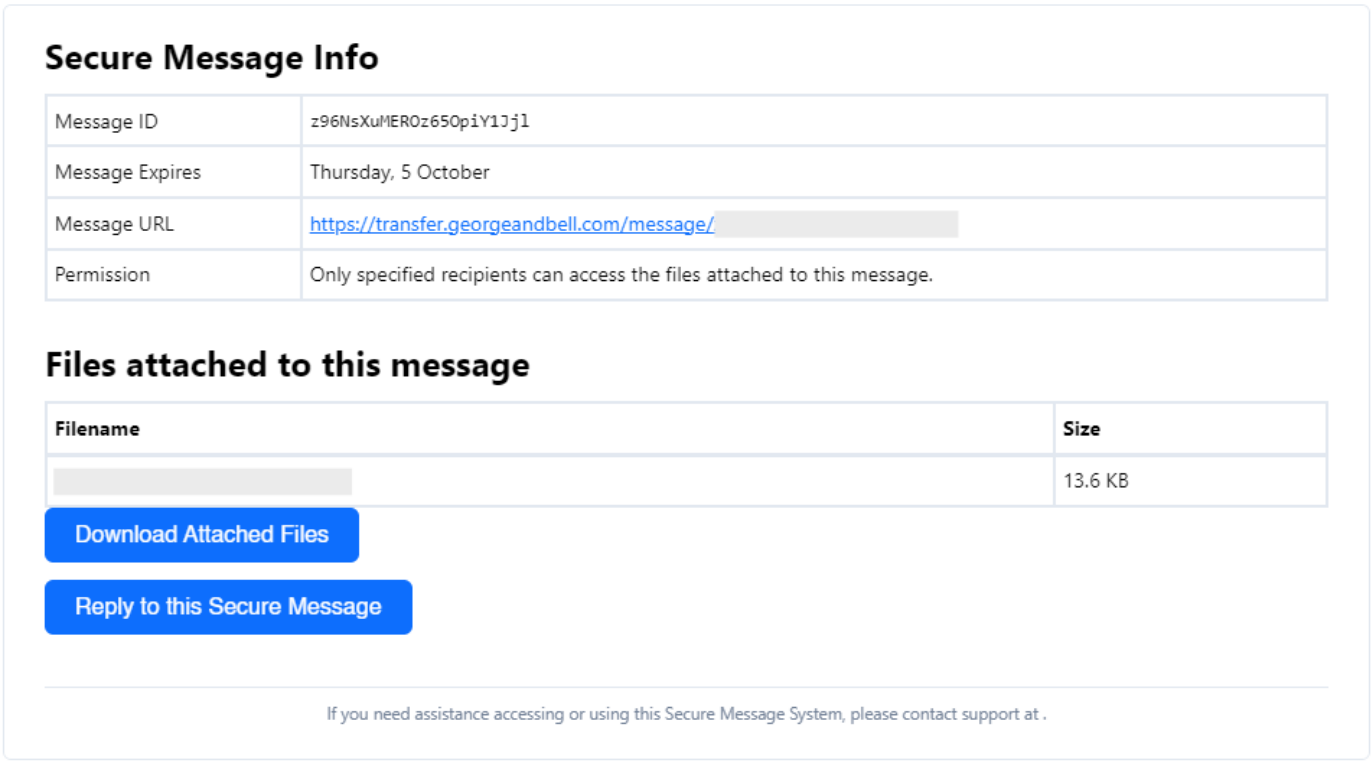
> A recent LiquidFiles update has changed how accessing a document works. Rather than signing in, you'll now be requested to enter in a Secure Token (password). More information on this change can be found below.

Instructions

1. An employee of Convyta Partners will send you documents via the LiquidFiles services. You'll receive the following email message. Click **Download Attached** Files, to download the files.

> Please note the sender of this message will be no-reply@convyta.com.

> The email address must match the address the company representative sent the files to. If receiving forwarded email messages, please ensure the correct email address is entered.



Secure Message Info

Message ID	z96NsXuMEROz65OpiY1Jj1
Message Expires	Thursday, 5 October
Message URL	https://transfer.georgeandbell.com/message/
Permission	Only specified recipients can access the files attached to this message.

Files attached to this message

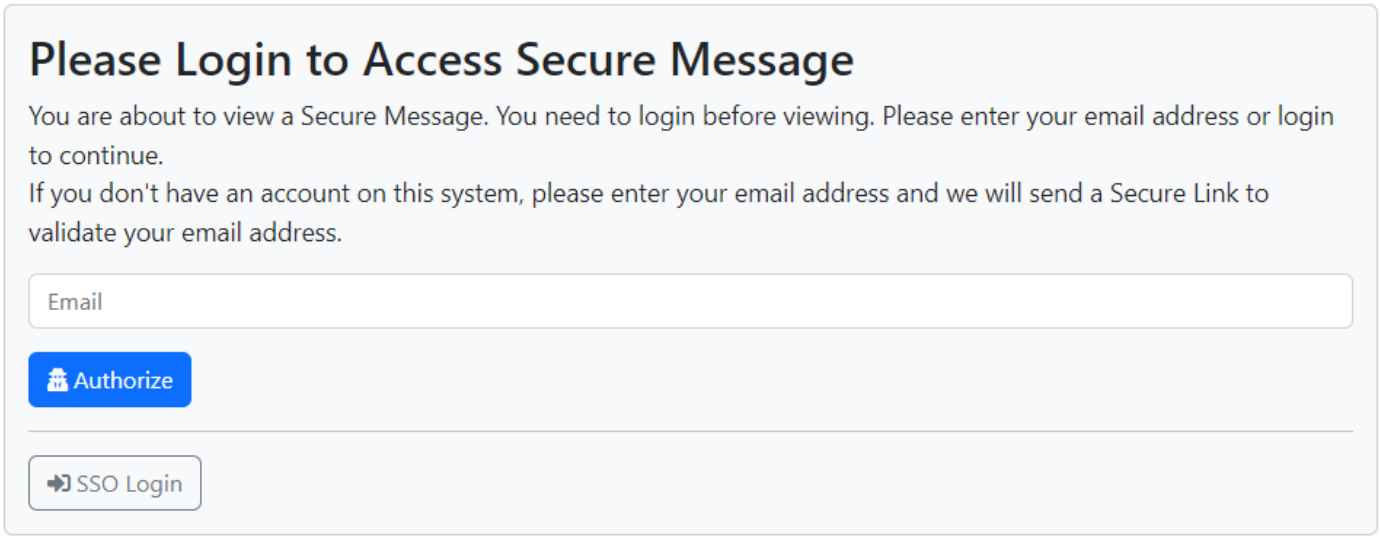
Filename	Size
	13.6 KB

Download Attached Files

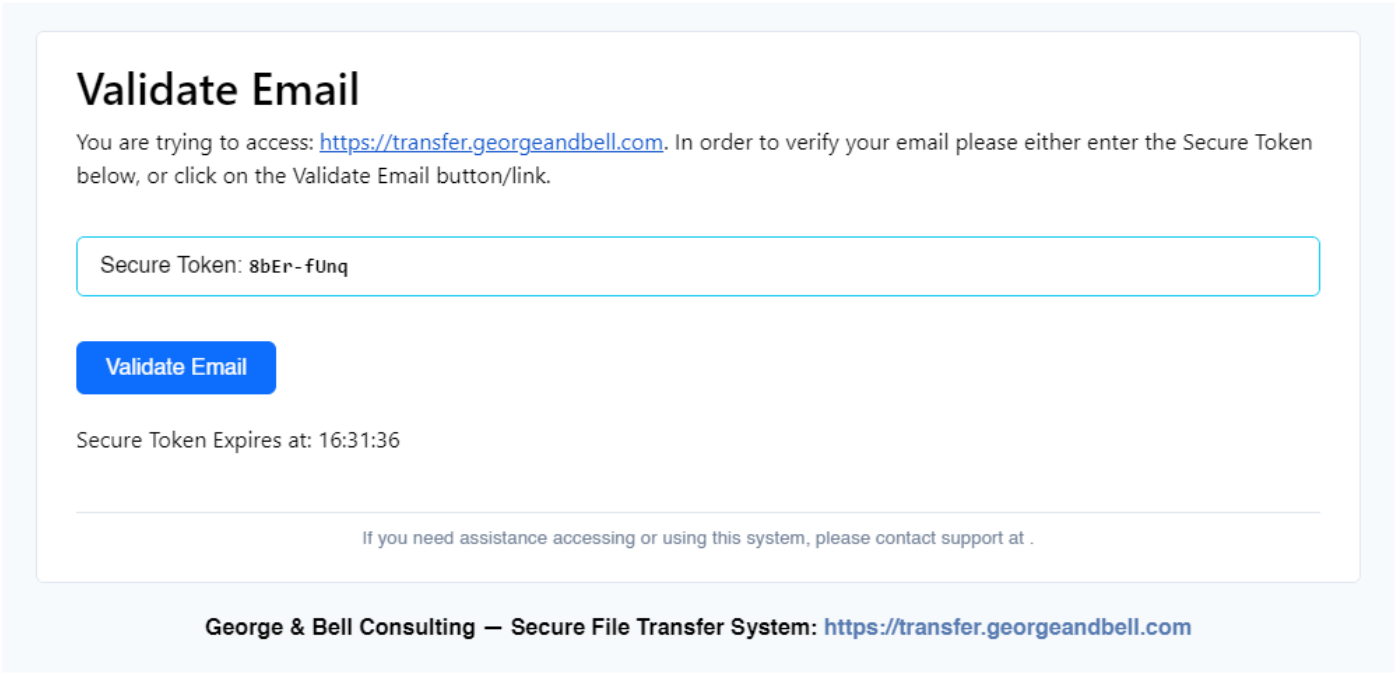
Reply to this Secure Message

If you need assistance accessing or using this Secure Message System, please contact support at .

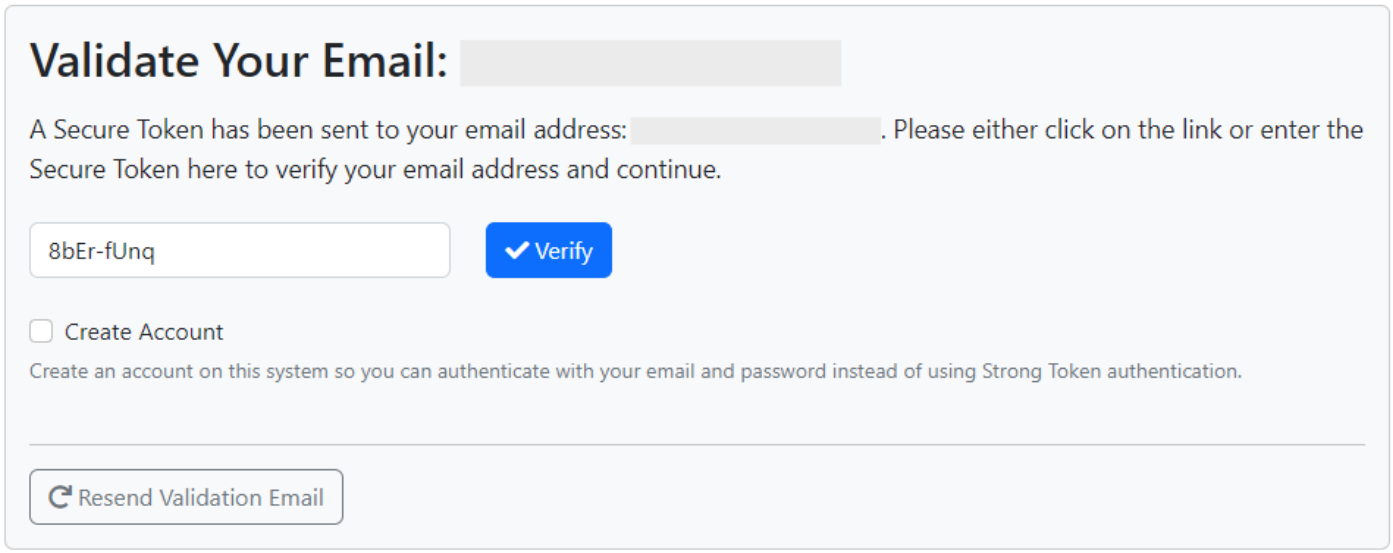
2. A browser window will appear requesting that you enter in your email address. Once entered, select **Authorize**.



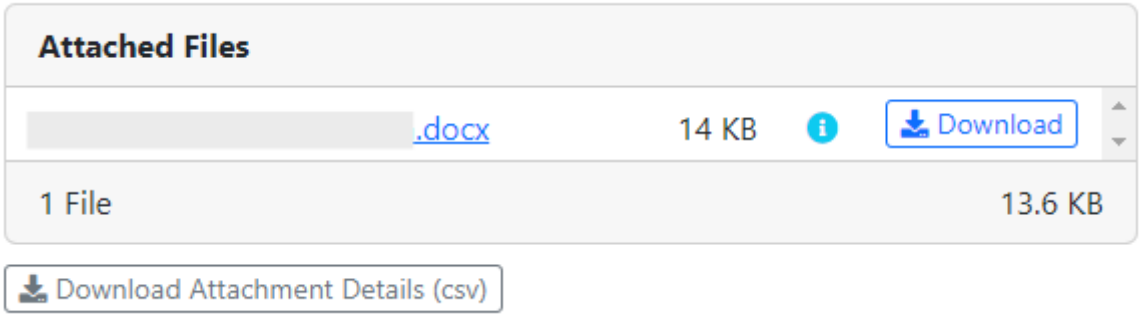
3. LiquidFiles will confirm the email address is valid and send a Secure Token (password) to your email address.



4. Please enter in the received password into the provided box and select **Verify**.



5. If correct, links to all send files will be presented. Please click the **Download** button beside each file to download.



The files have been successfully downloaded onto your device.

Created 2021-08-27 22:56:25 UTC by Tyler Rasmussen_A
Updated 2025-12-10 23:38:13 UTC by Tyler Rasmussen_A